

# Lions Clubs International Reports and Data Download Frequently Asked Questions

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## Frequently Asked Questions

**Q: How do I get a list of officer phone numbers?**

A: From the My Lions Club or My Leo Club menu, select Reports. From the Reports page click the report name to see a description of each report. Select the report that best meets your needs.

**Q: How do I download club or officer data to Excel or Word**

A: From the My Lions Club or My Leo Club menu, select Data Download. From the Data Download page you may choose to download all data, contact information only or any combination of data fields. When your selection is complete, click Download. You will be prompted to choose to Open or Save the downloaded data.